



CITY CLERK  
GLOUCESTER, MA  
11 NOV 10 AM 11:41

## GLOUCESTER CITY COUNCIL

9 Dale Avenue, Gloucester, MA 01930  
Office (978) 281-9720 Fax (978) 282-3051

### Budget & Finance Committee

Thursday, November 17, 2011 – 6:00 p.m.  
1<sup>st</sup> Fl. Council Committee Rm. – City Hall

### AGENDA

*(Items May be taken out of order at the discretion of the Committee)*

#### 1. *Continued Business:*

- A) Memorandum from CFO-Gloucester Public Schools requesting permission to pay an “extraordinary reimbursement” to School Department employee for classroom supplies and materials purchased outside of required procurement procedures (Cont’d from 08/18/11)
- B) CC2011-035 (Hardy) City of Gloucester through its Budget & Finance Committee work with Community Development Department & DPW to find a way to fund and construct permanent, four season, comfort Stations (bathrooms along Stacy Boulevard and the Harbor Walk (Cont’d from 08/18/11)
- C) Recommendations from the Community Preservation Committee (Cont’d from 11/3/11)
- D) Memorandum from CAO re: request transfer of funds for communication equipment and supplies at the Emergency Operations Center (Cont’d from 11/03/11)

#### 2. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization And Auditor’s Report*

### COMMITTEE

Councilor Steven Curcuru, Chair  
Councilor Paul McGeary, Vice Chair  
Councilor Jacqueline Hardy

### Committee members – Please bring relevant documentation

Back-up and Supporting Documentation all on file at the City Clerk’s Office, City Hall

CC: Mayor Carolyn Kirk  
Jim Duggan  
Kenny Costa  
Jeffrey Towne  
Dr. Safier/Val Gilman  
Tom Markham  
Dr. Trubisz  
John Madama

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



**THE GLOUCESTER PUBLIC SCHOOLS**  
OFFICE OF BUDGET & FINANCE

6 SCHOOL HOUSE ROAD  
GLOUCESTER, MASSACHUSETTS 01930

TEL: 978-281-9812

FAX: 978-281-9899

WWW.GLOUCESTERSCHOOLS.COM

TO: Mayor Carolyn Kirk  
FROM: Thomas Markham, CFO *Thomas Markham*  
RE: Request for extraordinary reimbursement  
DATE: June 16, 2011

This memo is to request an extraordinary reimbursement be made to John Madama, a school department employee, as he purchased classroom supplies and materials outside of the required procurement procedures of the City of Gloucester and he seeks to be paid back. Mr. Madama seeks \$819.64 for purchases he made between April 19, 2011 and May 17, 2011.

This matter was brought before the Gloucester School Committee on June 8, 2011 and they voted to authorize me to seek extraordinary reimbursement for Mr. Madama, through your office, from the City Council. I have attached hereto the memo to the School Committee along with the completed school department reimbursement forms, receipts and other back-up material.

I respectfully request that this matter be included in an upcoming Mayor's Report and brought before the City Council for action before June 30, 2011.

Thank you.



**THE GLOUCESTER PUBLIC SCHOOLS**  
OFFICE OF BUDGET & FINANCE

6 SCHOOL HOUSE ROAD  
GLOUCESTER, MASSACHUSETTS 01930

TEL: 978-281-9812

FAX: 978-281-9899

WWW.GLOUCESTERSCHOOLS.COM

TO: Gloucester School Committee  
FROM: Thomas Markham, CFO *gme*  
RE: Request for extraordinary reimbursement  
DATE: June 8, 2011

This memo is to request an extraordinary reimbursement be made to John Madama as he purchased classroom supplies and materials outside of the required procurement procedures of the City of Gloucester and he seeks to be paid back. Mr. Madama seeks \$819.64 for purchases he made between April 19, 2011 and May 17, 2011.

On several occasions in the past I have informed Mr. Madama that purchases of classroom supplies and materials must be planned in advance and procured in compliance with both state and city requirements. On May 18, 2011 he brought forward the above referenced reimbursement documents (attached) which I reluctantly approved at the request of the Assistant Superintendent. However, I noted that it was quite likely that the City Auditor would not process this payment without further approval.

The City Auditor, in fact, removed this reimbursement request from the May 27, 2011 ordinary warrant informing me that he sought both School Committee and City Council approval before he would process this reimbursement. I have met with Mr. Madama and Dr. Trubisz informing them of the situation, reminding them again about following proper purchasing procedures, and requested Mr. Madama's presence at upcoming meetings of the both bodies. Further, Mr. Madama assured me that he would be following proper procedures in the future.

I request that the School Committee approve this extraordinary reimbursement at the School Department level and authorize me to forward a request for City approval to the City Council for their review and consideration.

Thank you.



# Gloucester Public Schools

## Expense Reimbursement Request

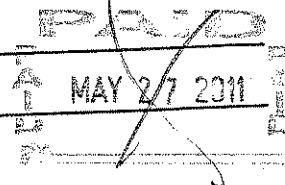
Name: JOHN MADAMA

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

School/Project: ROBOTICS EVENT

Date: 5/11/11



Expense Account Number: 285030.20.370.54040.3520.00.000.00.054

Receipt Date	Vendor/Merchant	Description	Amount
4/19	FARGO	GEARBOX KIT	41.90
4/28	MIKE'S PLACE	FOOD FOR STAFF	44.79
4/29	MIKE PLACE	" "	41.55
4/19	STOPT SHOP	BATTERY	5.99

Total Reimbursement Amount: \$ 134.23

Employee Signature: John Madama Date: 5/11/11

Supervisor's Signature: Shay Stuebing Date: 5/17/11

CFO: James S. Kohn Date: 5/18/11

Mike's Place  
8 Railroad Avenue  
Gloucester, MA 01930  
(978) 282-0777

Server: SCHENEIDER Station: 4

Order #: 370108 Pick Up (Phone)  
(978) 290-3989 alex  
Guests: 1

>> SETTLED <<

5 LG CHEESE PIZZA(m)	43.75
2 <SPECIAL DISCOUNT>	-11.02
2 2 LITER	5.88
Coke	
1 2 LITER	2.94
SPRITE	
30 SIDE OF	0.00
PLATES	
CUPS	

SUB TOTAL: 41.55  
State & Local Taxes: 2.91

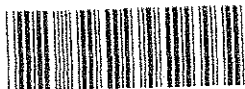
AMOUNT DUE: \$44.46

Cash Tendered: 60.00

CHANGE: -15.54

Created: 4/29/2011 11:21:58 AM  
SETTLED: 4/29/2011 11:49:59 AM

THANK YOU!



Stop & Shop

STOP & SHOP #410  
GLOUCESTER, MA  
978-281-0010  
WWW.STOPANDSHOP.COM

WELCOME, I'M KAYLEE! 12:31pm 4/19/11  
Tran 84428 Terminal 14 Cashier 00106

Customer Card Number 1099900001  
GENERAL MERCHANDISE  
DURACELL CT AAA 8.49 T  
Stop & Shop Card Savings -2.50  
Price with your card 5.99  
Total before savings \$8.49  
Your Total Savings \$2.50  
Total after savings \$5.99  
Tax paid \$0.37  
Total \$6.36  
Cash Tnd \$7.00  
Change \$0.64

YOUR SAVINGS SUMMARY

Stop & Shop Card Savings \$2.50  
Total Stop & Shop Card Saving \$2.50  
Your Total Savings \$2.50

\*\*\*\*\*

THANK YOU FOR SHOPPING AT STOP & SHOP.  
WE'VE ENJOYED SERVING YOU, AND WE  
LOOK FORWARD TO SERVING ALL YOUR  
FUTURE SHOPPING NEEDS.

ANDREW ZINER, STORE MGR 978-281-0010

STOP & SHOP #410



THANK YOU!

Created: 4/28/2011 11:01:12 AM  
SETTLED: 4/28/2011 11:21:11 AM

Sub TOTAL: 44.79  
State & Local Taxes: 3.14  
AMOUNT DUE: \$47.93  
Cash Tendered: 100.00  
CHANGE: -52.07

>> SETTLED <<  
1 2 LITER 2.94  
SPRITE  
6 LG CHEESE PIZZA(m) 52.50  
SIDE cups 20 cups  
30 plates  
<SPECIAL DISCOUNT> -16.53  
2 2 LITER 5.88  
Coke

Server: ROBERTA Station: 2  
Order #: 369632 Pick Up (Phone)  
(978) 290-3989 alex  
Guests: 1

Mike's Place  
8 Railroad Avenue  
Gloucester, MA 01930  
(978) 282-0777



Fargo Enterprises, Inc.

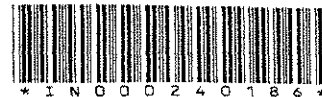
Home of [www.Micro-Tools.com](http://www.Micro-Tools.com)  
1270 Callen St  
Vacaville, CA, 95688  
U.S.A.  
Phone: (707) 446-1120  
Fax: (707) 446-3319

Invoice

3

Date Apr 19, 2011 Page 1

Invoice Number  
"IN000240186"



Sold To:

John Madama

978-281-8770

**RUSH ORDER  
EXPEDITED  
DO NOT DELAY**

Ship To:

JOHN MADAMA  
16 ROCKY NECK AVE  
2ND FLOOR REAR  
GLOUCESTER, MA 01930  
US

978-281-8770

Order No.	Order Date	Customer No.	PO Number	Ship Via	Terms
AMA10300170425125828	Apr 19, 2011	AMAZON	103-0017042-5125828	UPS 3 Day Select	AMAZON

Qty. Ord.	Qty. Shp.	Qty. B/O	Item Number	Description	Unit Price	Bin	Extended Price
2	2	0	21-130 FRT	2-in-1 Gearbox Kit Shipping charge	9.95	F030A	19.90 22.00

**PAID: In Full By Amazon**

We want you to be **100% satisfied** with the products and our customer service.

Any **Question, Complaints, Concerns** about your order?

Please do call us at (800) 359-2878, or email us at [orders@micro-tools.com](mailto:orders@micro-tools.com).

**Thank You!!**

**\* On-Line Store: [www.Micro-Tools.com](http://www.Micro-Tools.com) \***

Sensor Cleaning Instructions: [CleaningDigitalCameras.com](http://CleaningDigitalCameras.com) • Watch Repair Tool Help: [WatchRepairToolGuide.com](http://WatchRepairToolGuide.com)

**RUSH ORDER  
EXPEDITED  
DO NOT DELAY**

Comments:

Tax summary:

OE0001

0.00

Subtotal  
Total sales tax

41.90  
0.00

Total amount  
Less payment  
Less pmt. disc

41.90  
0.00  
0.00

Amount due

41.90

Date Apr 19, 2011	Page 1
Order Number AMA10300170425125828	

# Picking Slip

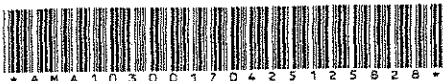


Fargo Enterprises, Inc.

Home of [www.Micro-Tools.com](http://www.Micro-Tools.com)

1270 Callen St  
Vacaville, CA 95688  
U.S.A.

Phone: (707) 446-1120  
Fax: (707) 446-3319



Sold To:

John Madama

**RUSH ORDER**  
**EXPEDITED**  
**DO NOT DELAY**

Ship To:

JOHN MADAMA  
16 ROCKY NECK AVE  
2ND FLOOR REAR  
GLOUCESTER, MA 01930  
US

Reference FS	PO Number 103-0017042-5125828	Customer No. AMAZON	Ship Via USPS First Class Mail	Ship Date Apr 19, 2011
-----------------	----------------------------------	------------------------	-----------------------------------	---------------------------

Picking Sequence	Qty. Ordered	UOM	Qty. Shipped	Qty. Backord.	Item Number	Description
<b>F030A</b>	<b>2</b>	EA			21-130	2-in-1 Gearbox Kit
<p><b>RUSH ORDER</b> <b>EXPEDITED</b> <b>DO NOT DELAY</b></p>						



# Gloucester Public Schools

## Expense Reimbursement Request

Name: JOHN MADAMA

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

School/Project: ROBOTICS EVENT

Date: 5/11/11

Expense Account Number: 285030.20.370.54040.3520.00.000.00.054

Receipt Date	Vendor/Merchant	Description	Amount
4/28	ACE	BATTERIES	63.92
4/27	RADIO SHACK	BATTERIES	10.98
4/19	PITSCO	Hyper Line TRUCKS	180.29
4/19	DELTA / FROG	SOLAR CAR	82.66

Total Reimbursement Amount: \$ 337.85

Employee Signature: John Madama

Date: 5/11/11

Supervisor's Signature: Shayla Tubing

Date: 5/17/11

CFO: James J. Madama

Date: 5/18/11



# PITSCO

## EDUCATION

☒ CATALOG 800-835-0686 ☐ CURRICULUM 800-828-5787 ☐ HEARLIHY 866-622-1003

P.O. Box 844168  
Dallas, TX 75284-4168  
Invoice Inquiry 1-888-774-8726

Bill To: 180928  
JOHN MADAMA  
16 ROCKY NECK AVE  
GLOUCESTER, MA 01930

Original Invoice 477205-1 Date 04-19-11

Purchase Order	Invoice Amount	Amount Due	Page
MADAMA	\$180.29	\$0.00	1

Payment Terms: Credit Card Cybersource  
Freight Terms: Prepay & Add

Ship To: 180928  
JOHN MADAMA  
16 ROCKY NECK AVE  
SECOND FLOOR- REAR  
GLOUCESTER, MA 01930

No	Item/Part	UM	Qty	Price	Shipped Qty	Unit Price	Extended Price
1	57482   01 HYPER LINE TRACKER KIT EA		2	EA	2	64.95	129.90
THANK YOU FOR YOUR ORDER!							
Additional Charges							
RUSH CHARGES-CD							40.00
FREIGHT - CD 8%							10.39
Bill of Lading Information for shipment number 1							
Packslip Number		Bill of Lading Number		Carrier Name		Shipment Method	
1		126904110201458463		UPS		UPS 2nd Day	

**PITSCO**  
EDUCATION

**HEARLIHY**  
A DIVISION OF PITSCO

Bill To: 180928

Please remit lower portion with payment to:

**PITSCO**  
EDUCATION

P.O. Box 844168  
Dallas, TX 75284-4168

Invoice	477205-1	Purchase Order	MADAMA
Date Due	05-19-11	Amount Due	\$0.00
Payment Terms	CCC	Amount Enclosed	

04/25/2011	DBT Purchase	\$20.00	\$5,171.56
	Memo: FLANNAGAN'S GLOUCESTER MA 5644		
04/25/2011	POS Debit	\$22.68	\$5,191.56
	Memo: HOMETOWN ACE H GLOUCESTER MA 5644		
04/25/2011	POS Debit	\$87.27	\$5,214.24
	Memo: STOP & SHOP #4 GLOUCESTER MA 5644		
04/25/2011	Check	<u>342</u> \$775.00	\$5,301.51
04/21/2011	DBT Purchase	\$27.00	\$6,076.51
	Memo: BERTUCCI'S #021 WEST PEABODY MA 5644		
04/21/2011	Check	<u>344</u> • \$72.24	\$6,103.51
04/21/2011	DBT Purchase	→ <u>\$82.66</u>	\$6,175.75
	Memo: SSI <u>DELTA</u> CPOFREYNE800-258-1302 WI 5644		
04/21/2011	DBT Purchase	\$180.29	\$6,258.41
	Memo: PITSCO INC 620-231-0000 KS 5644		
04/21/2011	Direct Deposit	\$1,819.36	\$6,438.70
	Memo: CITY OF GLOUCEST PAYROLL		
04/20/2011	DBT Purchase	\$29.33	\$4,619.34

# Delta Education

100 Paragon Parkway  
MANSFIELD OH 44903  
Toll Free Phone: 800-258-1302  
Toll Free Fax: 800-282-9560  
www.delta-education.com

Ship To: JOHN MADAMA  
16 ROCKY NECK AVE  
GLOUCESTER MA 01930

## Packing Slip

(Last) Page: 1

Printed: 04/20/11 08:27:56

Order Number: **17727571**  
Ship Date: **04/19/11**  
Customer Number: **1340390**  
Shipper Number: **07431961**  
Customer PO: **CC041911**  
Attn: **JOHN MADAMA**

Order Information: ATTN UPS:NO SIGNATURE REQ'D FOR THIS ORDER

### Delivery Information:

- Your order may ship in multiple boxes and may deliver at different times.
- One packing slip is provided per shipment; there is not one included in every carton.

The following items are in this shipment:

Line	Product No	Cust Item No	Description	UOM	Qty Ord	Qty Ship	Qty B/O
1	1360729	1360729	KIT SOLAR PHOTON RACER	EA	2	2	

\$ 82.66

JOIN OUR NEW CUSTOMER PANEL AND TELL US WHAT YOU THINK! USE THIS SURVEY LINK TO JOIN:  
<http://www.surveymonkey.com/s/SS2>

THE SHACK THANKS YOU.

RADIO SHACK  
CAPE ANN MARKET PLACE  
127 EASTERN AVE  
GLOUCESTER, MA 01930-1802  
(978) 283-3040

2300839 \$5.49  
WATCH BATTERY 386  
2300839 \$5.49  
WATCH BATTERY 386

SubTotal \$10.98  
Tax 6.25% \$0.69  
TOTAL \$11.67  
VISA \$11.67  
CHANGE \$0.00

Total Items Sold: 2

Card number: \*\*\*\*\*5644 N  
Exp Date: 04/2015  
Tran # 20230645  
Authorization 380212  
Host Captured Y \$11.67

Store: 011139 Register: 03 Tran: 0720  
Operator: DP Sales Associate: DP  
Ticket #: 030720 4/27/2011 7:23:13 PM



Your name, address and the original sales receipt are required for all refunds. Sales and returns are subject to the terms and conditions identified on the back.

Shop online 24/7 at  
<http://www.radioshack.com>

\*\*\*\*\*  
\* TELL US ABOUT YOUR \*  
\* SHOPPING EXPERIENCE \*  
\* \*  
\* Visit <http://www.tellradioshack.com> \*  
\* within 5 days of purchase to complete \*  
\* a short survey and receive a coupon \*  
\* good for \$10 off your next qualifying \*  
\* purchase of \$40 or more from \*  
\* RadioShack\*, plus be entered into a \*

THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
231 GLOUCESTER CROSSING  
GLOUCESTER MA 01930  
(978) 283-8ACE

HOMETOWN ACE HARDWARE

4/28/11 2:16PM SFI 568 SALE

3100856 2 EA 11.49 EA  
BATTERY ALK D 8PK WIDE 22.98  
3284882 1 EA 5.99 EA  
BATTERY ALKLN D CD4 ACE 5.99  
3194800 1 EA 12.99 EA  
ENERGIZER RECHARG AAACD4 12.99  
32760 2 EA 5.49 EA  
BATTERY-6V HVY DTY RAYO 10.98  
32356 2 EA 5.49 EA  
BATTERY-6V HVY DTY EVER 10.98

SUB-TOTAL: 63.92 TAX: 4.00  
TOTAL: 67.92  
DEBIT/ATM: 67.92

DEBIT/ATM: XXXXXXXXXXXX5644  
ID: 670121518799  
AUTH: 200290 AMT: 67.92  
SWIPE  
CARD TYPE:DEBIT EXPR: XXXX  
Debit network id:  
Host reference #:36470 Bat#0309  
Trace#

Debit 67.92



==>> JRNLA36470 <<==  
CUST # \*2

\*\*\*\*\*  
THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
\*\*\*\*\*

\*\* Payment from Primary Account \*\*

Customer Copy



# Gloucester Public Schools

## Expense Reimbursement Request

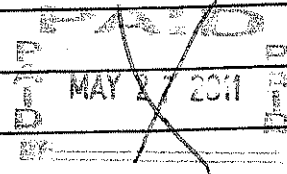
Name: JOHN MADAMA

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

School/Project: SEA INITIATIVE

Date: 5/11/11



Expense Account Number: 285030.20.370.55100.2357.00.025.00.054

Receipt Date	Vendor/Merchant	Description	Amount
5/6/11	STAPLES	LAMINATION MAG. LAMP FEET	\$102.62
5/16/11	STOP & SHOP	STORAGE BINS	23.45 <del>9.17</del>
5/17/11	STOP & SHOP	TUBS - STORAGE	26.93
5/11/11	STOP & SHOP	BAGGIES FOR FIELD STY.	9.17

Total Reimbursement Amount: \$ 162.17

Employee Signature: John Madama

Date: 5/11/11

Supervisor's Signature: Shayla Tubney

Date: 5/17/11

CFO: James J. Madama

Date: 5/18/11



**Stop & Shop**

STOP & SHOP #410  
GLOUCESTER, MA  
978-281-0010  
WWW.STOPANDSHOP.COM

WELCOME, I'M JAMIE! 7:18am 5/16/11  
Tran 16592 Terminal 8 Cashier 00139

Customer Card Number 1095838655  
GENERAL MERCHANDISE  
16QT STRGBOX/LID 3.99 T  
16QT STRGBOX/LID 3.99 T  
16QT STRGBOX/LID 3.99 T  
16QT STRGBOX/LID 3.99 T  
16QT STRGBOX/LID 3.99 T  
GROCERY  
ZIPLOC QUART 3.99 T  
Stop & Shop Card Savings -0.49  
Price with your card 3.50  
Total before savings \$23.94  
Your Total Savings \$0.49  
Total after savings \$23.45  
Tax paid \$1.47  
Total \$24.92  
Cash Tnd \$40.00  
Change \$15.08

**YOUR SAVINGS SUMMARY**

Stop & Shop Card Savings \$0.49  
Total Stop & Shop Card Saving \$0.49  
Your Total Savings \$0.49

\*\*\*YEAR-TO-DATE SAVINGS\*\*\* \$84.51  
\*\*\*\*\*

THANK YOU FOR SHOPPING AT STOP & SHOP.  
WE'VE ENJOYED SERVING YOU, AND WE  
LOOK FORWARD TO SERVING ALL YOUR  
FUTURE SHOPPING NEEDS.

ANDREW ZINER, STORE MGR 978-281-0010

**STOP & SHOP #410**

\*\*\*\*CARD REWARDS\*\*\*\*  
ID 10958386

GAS REWARDS

Points Earned during this visit  
Current Total for this Program

\*\*\*\*\*



**Stop & Shop**

STOP & SHOP #410  
GLOUCESTER, MA  
978-281-0010  
WWW.STOPANDSHOP.COM

WELCOME, I'M KIM! 10:32am 5/11/11  
Tran 69180 Terminal 27 Cashier 00402

Customer Card Number 1095838655  
**ORDER RECALL**  
Tran 41026 Terminal 10

PRICE ACCURACY  
PRICE ACCUR GROC REF -11.96 \*  
Subtotal \$9.17  
Tax paid \$1.32  
Total \$10.49  
Cash Tnd \$20.00  
Change \$9.51

THANK YOU FOR SHOPPING AT STOP & SHOP.  
WE'VE ENJOYED SERVING YOU, AND WE  
LOOK FORWARD TO SERVING ALL YOUR  
FUTURE SHOPPING NEEDS.

ANDREW ZINER, STORE MGR 978-281-0010

**STOP & SHOP #410**

\*\*\*\*CARD REWARDS\*\*\*\*  
ID 1095838655

GAS REWARDS

Points Earned during this visit 22  
Current Total for this Program 334

MOTHER'S DAY PROGRAM ID 1095838655

Points Earned during this visit 0  
Current Total for this Program 9

\*\*\*\*\*

# STAPLES

that was easy.

Low prices. Every item. Every day.

SALE

1014272 9 005 99216  
1258 05/06/11 12:19

\*\*\*\*\*

YOUR OPINION COUNTS AND WILL BE REVIEWED  
BY THIS STORE'S MANAGER!

Please take a short survey  
and be entered into a monthly drawing  
for a \$5,000 Staples gift card.

NO PURCHASE NECESSARY.

Log on to [www.StaplesCares.com](http://www.StaplesCares.com)  
or call 1-800-881-1723

Your survey code: 0100 4795 7439 5329

See store for rules.

Survey code expires 05/13/2011.

\*\*\*Tome nuestra encuesta en Español en  
la página de Internet o por telefono.

Consiga las reglas en la tienda.\*\*\*

\*\*\*\*\*

QTY	SKU	PRICE
-----	-----	-------

1	BLK STREAMLINE FS 022011613284	59.99
---	-----------------------------------	-------

1	LAMINATING LEDGER 381715	2.29
---	-----------------------------	------

1	AY12 STAPLES WKLY 718103146920	17.99
---	-----------------------------------	-------

15	LAMINATING LETTER 381713 1.490ea	22.35
----	-------------------------------------	-------

SUBTOTAL		102.62
----------	--	--------

Standard Tax 6.25%	6.41
--------------------	------

TOTAL	\$109.03
-------	----------

Debit Tender: 109.03  
Card No.: XXXXXXXXXXXX6414 [S]  
Auth No.: 700285

TOTAL ITEMS 18



## Stop & Shop

STOP & SHOP #410  
GLOUCESTER, MA  
978-281-0010  
[WWW.STOPANDSHOP.COM](http://WWW.STOPANDSHOP.COM)

WELCOME, I'M Tim! 10:54am 5/07/11  
Tran 75397 Terminal 6 Cashier 00134

Customer Card Number	1099900001
FLORIST	
SCH 8 QT PREM PO	4.99 T
Stop & Shop Card Savings	-1.00
Price with your card	3.99
GENERAL MERCHANDISE	
16QT STRGBOX/LID	3.99 T
16QT STRGBOX/LID	3.99 T
16QT STRGBOX/LID	3.99 T
16QT STRGBOX/LID	3.99 T
16QT STRGBOX/LID	3.99 T
GROCERY	
HFTY ONEZP GAL	3.69 T
Stop & Shop Card Savings	-0.70
Price with your card	2.99
Total before savings	\$28.63
Your Total Savings	\$1.70
Total after savings	\$26.93
Tax paid	\$1.66
Total	\$28.61
Debit Td	\$28.61
Change	\$0.00

### YOUR SAVINGS SUMMARY

Stop & Shop Card Savings \$1.70  
Total Stop & Shop Card Saving \$1.70  
Your Total Savings \$1.70

\*\*\*\*\*

THANK YOU FOR SHOPPING AT STOP & SHOP.  
WE'VE ENJOYED SERVING YOU, AND WE  
LOOK FORWARD TO SERVING ALL YOUR  
FUTURE SHOPPING NEEDS.

ANDREW ZINER, STORE MGR 978-281-0010

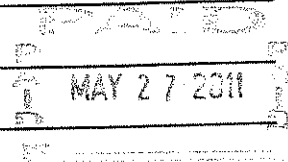
STOP & SHOP #410



# Gloucester Public Schools

## Expense Reimbursement Request

Name: JOHN MADAMA  
Address: 16 Rocky Neck Ave  
City, State, Zip: Gloucester, MA 01930  
School/Project: Robotics Field Study  
Date: 5/11/11



Expense Account Number: 285030.20.370.54040.3520.00.000.00.054

Receipt Date	Vendor/Merchant	Description	Amount
4/25/11	ACE	BATTERIES, TAPE	21.35
4/26/11	ACE	BATTERIES, FLASH TAPE	49.75
4/28	ACE	BATTERIES	31.96
4/27	ACE	BATTERY	10.98

Total Reimbursement Amount: \$ 114.04

Employee Signature: [Signature] Date: 5/12/11

Supervisor's Signature: [Signature] Date: 5/17/11

CFO: [Signature] Date: 5/18/11



THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
231 GLOUCESTER CROSSING  
GLOUCESTER MA 01930  
(978) 283-8ACE

HOMETOWN ACE HARDWARE

4/26/11 11:12AM HAA 568 SALE

32356	2	EA	5.49	EA
BATTERY-6V HVY DTY EVER			10.98	
1204841	1	EA	6.99	EA
TAPE SFE-RELEASE 1"X60YD			6.99	
3295276	1	EA	29.99	EA
FLASHLIGHT GORILLATORCH			29.99	
31351	1	EA	1.79	EA
BULB SFTWH 100A/W PK4ACE			1.79	

SUB-TOTAL: 49.75 TAX: 3.11  
TOTAL: 52.86  
DEBIT/ATM: 52.86

DEBIT/ATM: XXXXXXXXXXXX5644

ID: 670121518799

AUTH: 200062 AMT: 52.86

SWIPED

CARD TYPE:DEBIT EXPR: XXXX

Debit network id:

Host reference #:35971 Bat#0305

Trace#

Debit 52.86



==> JRNL#A35971 <==  
CUST # \*2

\*\*\*\*\*  
THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
\*\*\*\*\*

\*\* Payment from Primary Account \*\*

Customer Copy

THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
231 GLOUCESTER CROSSING  
GLOUCESTER MA 01930  
(978) 283-8ACE

HOMETOWN ACE HARDWARE

4/25/11 9:14AM SFI 568 SALE

9235	1	EA	5.99	EA
GORILLA TAPE 12YD.			5.99	
3100856	1	EA	11.49	EA
BATTERY ALK D 8PK WIDE			11.49	
50592	1	EA	1.29	EA
PIN PUSH ASST 16PK			1.29	
50974	2	EA	1.29	EA
PIN PUSH CLEAR 16PK			2.58	

SUB-TOTAL: 21.35 TAX: 1.33  
TOTAL: 22.68  
DEBIT/ATM: 22.68

DEBIT/ATM: XXXXXXXXXXXX5644

ID: 670121518799

AUTH: 100067 AMT: 22.68

SWIPED

CARD TYPE:DEBIT EXPR: XXXX

Debit network id:

Host reference #:35710 Bat#0303

Trace#

Debit 22.68



==> JRNL#A35710 <==  
CUST # \*2

\*\*\*\*\*  
THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
\*\*\*\*\*

\*\* Payment from Primary Account \*\*

Customer Copy

THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
231 GLOUCESTER CROSSING  
GLOUCESTER MA 01930  
(978) 283-8ACE

HOMETOWN ACE HARDWARE

4/28/11 8:59AM SFI 568 SALE

-----  
3250453 4 EA 7.99 EA  
BATTERY ALKL DURA AA CD10 31.96  
SUB-TOTAL: 31.96 TAX: 2.00  
TOTAL: 33.96  
DEBIT/ATM: 33.96

DEBIT/ATM: XXXXXXXXXXXX2301  
ID: 670121518799  
AUTH: 200058 AMT: 33.96  
SWIPED  
CARD TYPE:DEBIT EXPR: XXXX  
Debit network id:  
Host reference #:36358 Bat#0309  
Trace#

Debit 33.96



==>> JRNL#A36358 <<==  
CUST # \*2  
ACE REWARDS ID # 19221642591

\*\*\*\*\*  
THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
\*\*\*\*\*

\*\* Payment from Primary Account \*\*

Customer Copy

THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
231 GLOUCESTER CROSSING  
GLOUCESTER MA 01930  
(978) 283-8ACE

HOMETOWN ACE HARDWARE

4/27/11 5:33PM SDL 568 SALE

-----  
32356 2 EA 5.49 EA  
BATTERY-6V HVY. DTY. EVER 10.98  
SUB-TOTAL: 10.98 TAX: .69  
TOTAL: 11.67  
DEBIT/ATM: 11.67

DEBIT/ATM: XXXXXXXXXXXX5644  
ID: 670121518799  
AUTH: 200366 AMT: 11.67  
SWIPED  
CARD TYPE:DEBIT EXPR: XXXX  
Debit network id:  
Host reference #:36308 Bat#0307  
Trace#

Debit 11.67



==>> JRNL#A36308 <<==  
CUST # \*2

\*\*\*\*\*  
THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
\*\*\*\*\*

\*\* Payment from Primary Account \*\*

Customer Copy



# Gloucester Public Schools

## Expense Reimbursement Request

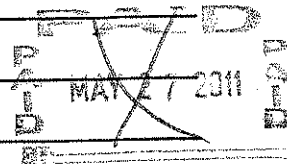
Name: JOHN MADRIMA

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

School/Project: Sea Initiative

Date: 5/17/11



Expense Account Number: 285030.20.370.55100.2357.00.025.00  
054

Receipt Date	Vendor/Merchant	Description	Amount
5/17/11	Blg. Center	Shelving - RAMPs	\$ 47.85
5/17/11	ACE	Power STRIPS CORD	23.47
Total Reimbursement Amount:			\$ 71.35

Employee Signature: John Madrima

Date: 5/17/11

Supervisor's Signature: Shayne Fubing

Date: 5/17/11

CFO: James J. White

Date: 5/18/11

THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
231 GLOUCESTER CROSSING  
GLOUCESTER MA 01930  
(978) 283-8ACE

HOMETOWN ACE HARDWARE

5/17/11 10:09AM HAA 568 SALE

3277357	1	EA	11.49	EA
ACE SURGE SUPRSR 6OUTLT			11.49	
75851	1	EA	4.49	EA
ROPE MULTI NYLON 1/8X48			4.49	
31835	1	EA	7.49	EA
EXTN CORD 16/3 SJTW 25'			7.49	

SUB-TOTAL:	23.47	TAX:	1.47
		TOTAL:	24.94
		DEBIT/ATM:	24.94

DEBIT/ATM: XXXXXXXXXXXX5644

ID: 670121518799

AUTH: 100494 AMT: 24.94

SWIPE

CARD TYPE:DEBIT EXPR: XXXX

Debit network id:

Host reference #:4325201 Bat#0347

Trace#

Debit 24.94



==> JRNL#A43252  
CUST # \*2

<<==

\*\*\*\*\*  
THANK YOU FOR SHOPPING AT  
HOMETOWN ACE HARDWARE  
\*\*\*\*\*

\*\* Payment from Primary Account \*\*

[ESC]v

Building Center of Gloucester  
1 Harbor Loop  
Gloucester MA 01930  
978-283-3060

5/17/2011 8:34:42 AM 1105-121185  
\*\*\* INVOICE \*\*\*

BRCH:1000

SLSP:

CASHIER: RAS

ACCT # : CASH  
JOB # : 0  
NAME : CASH SALES

112POP POPLAR S4S 1X12  
12 LF @ 3.99 LF

47.88

SUBTOTAL 47.88  
SALES TAX MA 6.25% 2.99

TOTAL 50.87  
AMT PAID 50.87  
CHANGE DUE 0.00

1

PAYMENT METHOD(S):

Visa 50.87

ACCT:###5644 AP:417111

Customer Copy



**CITY OF GLOUCESTER 2011  
CITY COUNCIL ORDER**

<b>ORDER:</b>	<b>#CC2011-035</b>
<b>Councillor</b>	<b>Jackie Hardy</b>

<b>DATE RECEIVED BY COUNCIL:</b> 08/09/11
<b>REFERRED TO:</b> B&F

**ORDERED** that the City of Gloucester, through its Budget and Finance Committee, work with the Community Development Department and the DPW to find a way to fund and construct permanent, four season, comfort stations (bathrooms) along Stacy Boulevard and the Harbor Walk.

Councillor Jackie Hardy  
Ward 4

3 Pond Road  
Gloucester, MA 01930



Telephone: 978-281-9781

Fax: 978-281-9779

**CITY OF GLOUCESTER**  
COMMUNITY DEVELOPMENT DEPARTMENT

**MEMORANDUM**

TO: Mayor Carolyn Kirk  
FROM: Sarah Garcia, Community Development Director  
CC: Deborah Laurie, CPC Senior Project Manager  
RE: Recommendations from the Community Preservation Committee  
DATE: August 29, 2011

---

The Community Preservation Committee has received, reviewed and made recommendations on the second round of project applications for the Community Preservation Act funding.

Please find attached the Committee's submission of recommended projects for your review, and for forwarding to the City Council for their review and appropriation.

Thank you.

**GLOUCESTER COMMUNITY PRESERVATION COMMITTEE  
RECOMMENDATIONS FOR FY11, ROUND 2 APPROPRIATION**

The Community Preservation Fund Balance available for round 2 funding is \$434,794.64. The Gloucester Community Preservation Committee recommends that City Council appropriate \$406,453 from the Community Preservation Fund for the projects hereinafter described.

All recommended projects are subject to the terms and conditions imposed by the Community Preservation Committee. The following conditions are common to all recommended projects:

1. Projects financed with Community Preservation Act funds must comply with all applicable State and municipal requirements. Funds are administered and disbursed by the City of Gloucester.
2. Project oversight, monitoring, and financial control are the responsibility of the Community Preservation Committee or its designee.
3. The Community Preservation Committee will require quarterly project status updates from Community Preservation Act Fund recipients. Additionally, recipients shall also provide an interim report at the 50% Completion Stage along with budget documentation.
4. All projects will be required to state *"This project received funding assistance from the citizens of Gloucester through the Community Preservation Act"* in their promotional material and, where appropriate, on exterior signage.

Attached are:

1. Summary of Community Preservation Committee Recommendations
2. Project Summaries for each Recommendation
3. Criteria for Project Evaluation adopted and published by the Community Preservation Committee

Applications for all projects are available for review in the Office of Planning and Development.

Submitted by: Community Preservation Committee

J.J. Bell, Co-Chair and At-Large

Bill Dugan, Housing Authority

Karen Gallagher, Planning Board

Dan Morris, Open Space and Recreation

Scott Smith, At-large

Sandy Dahl-Ronan, Co-Chair and At-Large

John Feener, Conservation Commission

Tom OKeefe, Historic Commission

Stacy Randell, At-large

## Summary of Community Preservation Committee Recommendations

Project No.	Applicant	Project Title	Category	Recommended Amount
1	Gloucester Housing Authority	Sheedy Park Roof Replacement	Community Housing	\$86,453
2	Cape Ann Museum	White Ellery House (1710) Window Restoration	Historic Preservation	\$25,000
3	Gloucester Adventure	Save the Adventure	Historic Preservation	\$25,000
4	Phyllis A. Marine Association	Phyllis A. Mast and Hull Restoration	Historic Preservation	\$20,000
5	Gloucester Committee for the Arts	WPA Murals Restoration Project	Historic Preservation	\$15,000
6	Magnolia Historical Society	Magnolia Historical Society Archival Preservation	Historic Preservation	\$10,000
7	Sargent House Museum	Sargent House Museum Fence Replacement Project	Historic Preservation	\$15,000
8	Sawyer Free Library	Sawyer Free Library Landscaping Project	Historic Preservation	\$75,000
9	City of Gloucester Community Development Department	Little River Stream Habitat and Restoration Project	Open Space	\$15,000
10	Essex County Greenbelt Association	Tompson Street Reservation Gateway	Open Space	\$120,000
TOTAL				\$406,453



**PROJECT NO. 1**  
**SHEEDY BUILDING ROOF REPLACEMENT**  
**Project Sponsor: Gloucester Housing Authority**

The Community Preservation Committee recommends the appropriation of \$86,453 to the Gloucester Housing Authority toward the Sheedy Building roof replacement in order to preserve community housing.

The Community Preservation Act spending purpose is to support community housing.

**Project Summary**

The existing 14,751 square foot roof is over 30 years old, has seriously deteriorated and has caused the GHA to shutter units due to excessive leaks. Additional units in the 81 unit elderly housing development will need to be shuttered if roof is not replaced in the immediate future.

The total roof replacement cost is \$282,607. CPA funds will be used in conjunction with an anticipated \$196,154.00 State Formula Funding grant to fund the projected construction costs. Design work is scheduled to begin this summer and construction would be completed during spring of 2012. This time sensitive project would assist in the support and preservation of an existing 81 unit elderly housing development that is permanently affordable to households below 80% of area median income.

**PROJECT NO. 2**  
**WHITE-ELLERY HOUSE (1710) WINDOW RESTORATION PROJECT**  
**Project Sponsor: Cape Ann Museum**

The Community Preservation Committee recommends the appropriation of \$25,000 to the Cape Ann Museum for the leaded glass window replacement at the 1710 Ellery House in order to restore an historic resource.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary**

In the past three years the Cape Ann Museum has made substantial progress in restoring and stabilizing the White-Ellery House (1710). Work successfully accomplished as of date includes stabilization of roof and clapboard siding; restoration of the original plaster covered cornice on the front façade; improvements to the storm water drainage system at the rear of the house; and re-wiring of electrical service. Work is currently in progress installing a fire detection/warning system and a burglary system.

The Cape Ann Museum now needs to replace 28 failing casement windows with historically appropriate leaded glass sashes, the total project costs being \$80,000. Also, planned will be a leaded glass light over the front door which was removed sometime during the second half of the 19<sup>th</sup> century. Period appropriate hardware will be installed on all windows.

The White-Ellery House is listed on the National Register of Historic Sites. The Cape Ann Museum has entered into a preservation restriction with the Massachusetts Historic Commission, assuring that the property will be kept intact in perpetually.

**PROJECT NO. 3**  
**SAVE THE ADVENTURE**

**Project Sponsor: The Gloucester Adventure, Inc.**

The Community Preservation Committee recommends the appropriation of \$25,000 to the Gloucester Adventure toward the purchase and installation of five (5) spars in order to restore an historic resource.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary**

The funds would go toward the purchase and installation of five (5) spars of the eight spars and required hardware needed to sail the Schooner Adventure, a National Historic Landmark. These spars will be laminated for increased structural strength. A complete suit of sails for the Schooner Adventure have been funded and the cloth purchased and is waiting USGC approved stability assessment for the sail maker to complete the manufacture of the sails. With the installation of the eight spars, the total cost of which is \$135,600, and soon after the sails, Schooner Adventure is steps closer to completion and sailing as the Flagship of the City of Gloucester.

**PROJECT NO. 4**

**PHYLLIS A. HULL AND MAST RESTORATION**

**Project Sponsor: The Phyllis A. Marine Association**

The Community Preservation Committee recommends the appropriation of \$20,000 to the Phyllis A. Marine Association toward the hull and mast restoration in order to restore an historic resource.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary**

The Phyllis A. is a 60' gill net fishing vessel built in 1925 by Captain Albert Arnold. Captain Arnold was the leader of a group of fishermen from the Great Lakes who brought the gill net fishing industry to the Atlantic East Coast in 1910, starting an industry which is still in use today. The vessel was fished by the Arnold family until the year 2000.

The telling of the Phyllis A.'s story is the telling of Gloucester's story. The vessel represents a way of life found in this city during the 1900's: men who put their life on the line to earn a day's pay and support the shore-side fisheries related industries and the family that surrounded them.

The benefits of restoring the Phyllis A. to the City of Gloucester are three-fold. First, as an important historical vessel, she is a representative of Gloucester's quickly receding waterfront culture. Secondly, she will be an educational tool of instruction about the gillnet fisheries in particular and the fishery community and its history in general. Thirdly, the Phyllis A. is a tourist attraction compatible with the historic harbor – one already beloved by local and visiting artists.

The project consists of a haul out to rehabilitate and preserve the vessel's hull and restore the main mast and associated rigging to its original configuration. The total cost of the vessel haul out, restoration, and new mast will be \$30,115.00.

**PROJECT NO. 5**  
**WPA MURALS RESTORATION PROJECT**  
**Project Sponsor: Gloucester Committee for the Arts**

The Community Preservation Committee recommends the appropriation of \$15,000 to the Gloucester Committee for the Arts toward the restoration of the WPA murals in the first floor common areas of City Hall in order to preserve an historic resource.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary**

The Gloucester Committee for the Arts would like to begin restoration work on City Hall's Works Progress Administration (WPA) murals. The proposed restoration work was recommended in a condition report, which was funded by a grant from the National Endowment for the Humanities and completed by a professional conservator. Gloucester's WPA murals are historically and culturally significant national treasures and are vital examples of Gloucester's cultural heritage. The murals showcase local artists from the 1930's and depict the founding of Gloucester, the role of the arts and civic institutions in society, and Gloucester's fishing industry. The restoration work will increase public awareness and appreciation of the murals and ensure that these important art works will be available for future generations. Restoration would begin in January 2012 on six murals by Charles Allen Winter which are in most need of restoration and are some of the most valuable in Gloucester's collection. The total cost for the restoration of these six murals is \$42,000.

**PROJECT NO. 6**  
**MAGNOLIA HISTORICAL SOCIETY ARCHIVAL PRESERVATION**  
**Project Sponsor: Magnolia Historical Society**

The Community Preservation Committee recommends the appropriation of \$10,000 to the Magnolia Historical Society toward the digitization of their archives in order to preserve an historic resource.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary**

The Magnolia Historical Society manages the art, artifacts and information housed within the Fran Hines Historical Museum located in the Community Center known as the Magnolia Library Center. The Museum holds a large collection of Magnolia's most precious historical items and information that cannot be found elsewhere or replaced. In order to competently index, file, preserve and make readily available all of the information the Historical Society would like to organize, digitize, promote and grant easy access to their collection of history while simultaneously protecting those resources.

In order to accomplish this goal, an "all-in-one" printer, scanner, copier and materials needs to be purchased. This will accomplish their goals in protecting originals from decomposing further and having these important artifacts preserved forever.

**PROJECT NO. 7**  
**SARGENT HOUSE MUSEUM FENCE REPLACEMENT PROJECT**  
**Project Sponsor: Sargent Murray Gilman Hough House Association**

The Community Preservation Committee recommends the appropriation of \$15,000 to the Sargent House Museum toward the restoration of their Main Street fence in order to restore an historic resource.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary**

Built as a high-style Georgian house in 1782, part of the Gloucester Historic District, and on the National Register, the Sargent House Museum proposes to replace the cast-iron fence that fronts on Main Street as well as stabilize the underlying wall, the total cost of which is \$35,500. This fence, with its peeling black and white paint, is rusted beyond repair. As such, it is a major eyesore in the heart of Gloucester's commercial district. The Museum intends to replace it with a wooden one, in keeping with the historical fabric of the original fence in that location and to expand the public use of open green space in the West End where there is none.

Public outreach is an important goal of the Museum. To attract not only tourists, but residents also the Museum is involved in many events such as the Middle Street walk around the holidays which attracts over 250 people, they provide news blasts to more than 1000 residents, advertise all programs on various websites, the Chamber and local outlets, host free events, develop programs for middle aged school students, allow access to their Garden on Main Street for artists, residents and tourists to enjoy and much more. Along with the new fence will be a sign which welcomes the public to enjoy the grounds of the Sargent House Museum overlooking the West End of Main Street.

**PROJECT NO. 8**  
**THE SAWYER FREE LIBRARY LANDSCAPING PROJECT**  
**Project Sponsor: Sawyer Free Library**

The Community Preservation Committee recommends the appropriation of \$75,000 to the Sawyer Free Library toward ADA code compliant accessibility improvements on the exterior of the library complex, which includes the 1764 Saunders House, in order to rehabilitate an historic resource.

The Community Preservation Act spending purpose for this appropriation is to rehabilitate historic resources.

**Project Summary**

Over 150,000 people visit the Sawyer Free library annually for library services, programs, events, and public meetings. The heavily trafficked access to the library via the front and side lawn has resulted in breakdown of walkways and weather-related erosion that has rendered much of the area unsound, unstable and distressed in its appearance.

In a plan to address these issues, the Library is undertaking a project that will enable the Sawyer Free Library to stabilize and repair the aforementioned exterior areas. Rehabilitation will include stroller and handicap accessible graded walkways, the addition of a 50 foot ADA compliant access ramp, and stabilization of pedestrian access points to restore and/or meet current ADA standards. The project, the total cost of which is \$250,000, also includes attractive landscaping and an outdoor amphitheatre, for programs such as the reading of stories to children. The finished project will result in a safe, well lit and aesthetically appealing walkways providing access to the Library, City Hall and adjacent senior housing.

**PROJECT NO. 9**  
**LITTLE RIVER STREAM HABITAT AND RESTORATION PROJECT**  
**Project Sponsor: City of Gloucester Community Development**

The Community Preservation Committee recommends the appropriation of \$15,000 to the City of Gloucester Community Development toward legal work and conservation easement in connection with the protection of the wildlife habitat for the little River in West Gloucester in order to preserve open space.

The Community Preservation Act spending purpose for this appropriation is to preserve and protect open space.

**Project Summary**

The Community Development and Shellfish Department staff has been working with the Department of Environmental Restoration on this stream habitat restoration project for the better part of ten years. The project is located between the city water treatment plant and Wellspring House on Essex Avenue. The project is fully designed and substantial permitting has been completed, as a state priority stream restoration project. Certain elements of the design would be conducted on Wellspring property and require the reworking and purchase of an expanded easement to ensure project success in the long-term. The stream/floodplain restoration project within the easement is also an open space/rehabilitation/restoration eligible activity. This CPA request would provide match to several grant programs, which would provide the balance of project funding. The total project budget is \$270,000.

**PROJECT NO. 10**  
**TOMPSON STREET RESERVATION GATEWAY**  
**Project Sponsor: Essex County Greenbelt Association**

The Community Preservation Committee recommends the appropriation of \$120,000 to the Essex County Greenbelt Association toward their purchase of the 6.75 acres Thompson Street Gateway site in West Gloucester in order to preserve open space, upon the condition that the Essex County Greenbelt Association conveys a conservation restriction to the City of Gloucester or its designee.

The Community Preservation Act spending purpose for this appropriation is to preserve open space.

**Project Summary**

The proposed project would preserve 6.75 acres of land on Bray Street that directly abuts Greenbelt's 300-acre Thompson Street Reservation, a well-used property in West Gloucester with over 5 miles of trails. The acquisition of this parcel will enhance the Thompson Street Reservation by improving access and an expanding the trail network. A public parking area, kiosk and trail head, as well as appropriate signage indicating public accessibility, would be created on the Bray Street property. A time sensitive project, The Thompson Street Gateway is under threat of development, being currently owned by a local developer and having been approved as part of a larger, 4-lot approval-not-required (ANR) subdivision. Preservation of this parcel protects wildlife habitat indicated as supporting core habitat on the Massachusetts Biomap MassGis data layer and water resources that would be detrimentally impacted by development. Essex County Greenbelt has the property under agreement through the end of 2011, at a price of \$220,000, the total project cost being \$241,250.

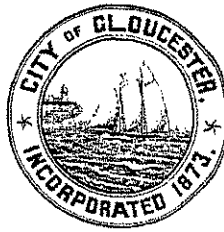
### Community Housing Evaluation Criteria

1	Contribute to the goal of 10% affordability as defined by chapter 40B of the Massachusetts General Laws	
2	Promote a socioeconomic environment that encourages a diversity of incomes	
3	Provide housing that is harmonious in design and scale with the surrounding community	
4	Intermingle affordable and market rate housing at levels that exceed state requirements for percentage of affordable units pursuant to chapter 40B	
5	Ensure long-term affordability	
6	Address the needs of range of qualified household, including very low, low, and low-to-moderate income families and individuals	
7	Provide affordable rental and affordable ownership opportunities	
8	Promote use of existing buildings or construction on previously-developed or city-owned sites	

### Public Recreation Evaluation Criteria

1	Addresses a need or objective identified in a City plan	
2	Serves a significant number of residents	
3	Preserves and expands the range of recreational opportunities available to city residents of all ages and abilities, including those at-risk of obesity as identified through the Get Fit Gloucester! Community Action Plan	
4	Promotes recreational activities	
5	Maximizes the utility of land already owned by city	
6	Promotes the creative use of railway and other corridors to create safe and healthful non-motorized transportation opportunities	
7	Preserves and enhances the natural habitat functions and values of open space for wildlife	

City Hall  
Nine Dale Ave  
Gloucester, MA 01930



TEL 978-281-9700

FAX 978-281-9738

jduggan@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

## Memorandum

To: City Council President Hardy and Members of the Gloucester City Council  
From: Jim Duggan, Chief Administrative Officer *[Signature]*  
Date: October 13, 2011  
Re: Communication Equipment and Supplies at the Emergency Operation Center

As previously reported in a September 6<sup>th</sup> memo from the Mayor, I was scheduled to meet with the Emergency Management Directors (EMD) in two communities; Malden, a community similar to Gloucester with a part-time Deputy Fire Chief as the EMD who is activated on an as needed basis, and Chelsea, a community with a full-time EMD housed in a fully operational Emergency Operations Center (EOC).

As mandated by the Ordinance and Administration Committee, further discussion on the establishment of an Emergency Management Department will be postponed until the new Fire Chief has been hired. For purposes of this memo, I will however request the minimum communications and supplies necessary for a functional EOC.

We learned during Hurricane Irene the value that a fully functional EOC could bring to the community in the areas of planning for an upcoming event, communications, coordination and dispatching of appropriate agencies and disseminating information to the general public and private businesses. Although the EOC was in operation during Hurricane Irene, there were obvious limitations with a lack of supplies and communications.

It was clear in my observations of Chelsea's EOC capabilities, and confirmed by their EMD, that having a functional EOC should be Gloucester's first priority. Therefore, I respectfully request that \$6,000 be transferred from the Special Reserve account to the Civil Defense Department for the following items:

Telephone Service.....	\$2,880
Telephone Hardware.....	\$2,520
Food & Beverages.....	\$100
Supplies.....	\$500
Total.....	\$6,000

Please refer this request to Budget and Finance for their review and discussions. Appropriate personnel will be available to answer any questions.

Thank you

**City of Gloucester  
Special Budgetary Transfer Request  
Fiscal Year 2012**

\*\*\*\*\*INTER-DEPARTMENTAL REQUIRING CITY COUNCIL APPROVAL\*\*\*\*\*Requires 6 Votes

DEPARTMENT REQUESTING TRANSFER:  
#2012-SBT

MAYOR

- 5 DATE: 11/2/2011 BALANCE IN ACCOUNT \$101,510.00

Unifund Acct #

(FROM) PERSONAL SERVICES ACCOUNT#:

Unifund Acct #

(FROM) ORDINARY EXPENSE ACCOUNT#:

101000.10.900.52000.0000.00.000.00.052

Special Reserve, Contractual Services  
Account Description

EXPLANATION OF SURPLUS:

Funds placed in this account by City Council during  
budget process.

(TO)PERSONAL SERVICES ACCOUNT#:

Unifund Acct #

(TO) ORDINARY EXPENSE ACCOUNT#:

Unifund Acct #

101000.10.291.53410.0000.00.000.00.052

Civil Defense, Telephone Service  
Account Description

ANALYSIS OF NEED(S): Telephone service for Emergency Operations Center.

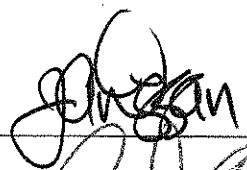
TOTAL TRANSFER AMOUNT \$2,880.00

NEW BALANCE IN ACCOUNTS AFTER TRANSFER

FROM ACCOUNT: \$98,630.00

TO ACCOUNT: \$2,880.00

APPROVALS:

DEPT. HEAD: 

ADMINISTRATION: 

BUDGET & FINANCE: \_\_\_\_\_

CITY COUNCIL: \_\_\_\_\_

DATE: 11/2/11

DATE: 11/2/11

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_



**City of Gloucester  
Special Budgetary Transfer Request  
Fiscal Year 2012**

\*\*\*\*\*INTER-DEPARTMENTAL REQUIRING CITY COUNCIL APPROVAL\*\*\*\*\*Requires 6 Votes

DEPARTMENT REQUESTING TRANSFER: MAYOR  
#2012-SBT

6 DATE: 11/2/2011 BALANCE IN ACCOUNT \$98,630.00

(FROM) PERSONAL SERVICES ACCOUNT#:

Unifund Acct #

(FROM) ORDINARY EXPENSE ACCOUNT#:

Unifund Acct #

101000.10.900.52000.0000.00.000.00.052

Special Reserve, Contractual Services

Account Description

EXPLANATION OF SURPLUS:

Funds placed in this account by City Council during  
budget process.

(TO) PERSONAL SERVICES ACCOUNT#:

Unifund Acct #

(TO) ORDINARY EXPENSE ACCOUNT#:

Unifund Acct #

101000.10.291.52707.0000.00.000.00.052

Civil Defense, Telephone Hardware

Account Description

ANALYSIS OF NEED(S): Telephone equipment for Emergency Operations Center.


TOTAL TRANSFER AMOUNT \$2,520.00

NEW BALANCE IN ACCOUNTS AFTER TRANSFER

FROM ACCOUNT: \$96,110.00

TO ACCOUNT: \$2,520.00

APPROVALS:

DEPT. HEAD: 

ADMINISTRATION: 

BUDGET & FINANCE: \_\_\_\_\_

CITY COUNCIL: \_\_\_\_\_

DATE: 11/2/11

DATE: 11/2/11

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**City of Gloucester**  
**Special Budgetary Transfer Request**  
**Fiscal Year 2012**

\*\*\*\*\*INTER-DEPARTMENTAL REQUIRING CITY COUNCIL APPROVAL\*\*\*\*\*Requires 6 Votes

DEPARTMENT REQUESTING TRANSFER:  
#2012-SBT

MAYOR

7 DATE: 11/2/2011 BALANCE IN ACCOUNT \$96,110.00

(FROM) PERSONAL SERVICES ACCOUNT#:

Unifund Acct #

(FROM) ORDINARY EXPENSE ACCOUNT#:

Unifund Acct #

101000.10.900.52000.0000.00.000.00.052

Special Reserve, Contractual Services

Account Description

EXPLANATION OF SURPLUS:

Funds placed in this account by City Council during  
budget process.

(TO) PERSONAL SERVICES ACCOUNT#:

Unifund Acct #

(TO) ORDINARY EXPENSE ACCOUNT#:

Unifund Acct #

101000.10.291.54000.0000.00.000.00.054

Civil Defense, Supplies

Account Description

ANALYSIS OF NEED(S): Supplies for Emergency Operations Center.


TOTAL TRANSFER AMOUNT \$600.00

NEW BALANCE IN ACCOUNTS AFTER TRANSFER

FROM ACCOUNT: \$95,510.00

TO ACCOUNT: \$600.00

APPROVALS:

DEPT. HEAD: 

ADMINISTRATION: 

BUDGET & FINANCE: \_\_\_\_\_

CITY COUNCIL: \_\_\_\_\_

DATE: 11/2/11

DATE: 11/2/11

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_